

SCHEDULE OF FEES

EFFECTIVE JANUARY 1, 2018

REBECCA MARTINEZ, COUNTY CLERK-RECORDER



COUNTY OF MADERA

200 W. 4TH STREET
MADERA, CALIFORNIA 93637
TELEPHONE: (559) 675-7720
FAX: (559) 675-7870

COUNTY CLERK-RECORDER
ELECTIONS
COMMISSIONER OF CIVIL MARRIAGES

All items requested to be conformed and returned **Must** be accompanied by a self-addressed, stamped envelope.

Deputy County Clerk/Recorders are prohibited from practicing law and therefore cannot give legal advice.
[Government Code Section 24004]

A \$25.00 charge will be imposed on any check offered for payment which is returned without payment.
[Government Code Section 6157]

Information

Birth Certificates
Death Certificates
Marriage Licenses
Fictitious Business Names
Elections

Telephone Number

675-7721
675-7721
675-7721
675-7721
675-7720

**SCHEDULE OF COUNTY CLERK’S CHARGES IN MADERA COUNTY
TELEPHONE [559] 675-7721**

NOTARY PUBLIC BONDS

Filing a notary oath commissioned from Secretary of State	15.00
Recording notary bond with County Recorder	See Recording Fees

**PROCESS SERVERS, PROFESSIONAL PHOTOCOPIERS, LEGAL DOCUMENT ASSISTANT
AND UNLAWFUL DETAINER ASSISTANT**

Filing a certificate of registration or renewal certificate as a registered Process Server.....	100.00
Filing a certificate of registration or renewal certificate as a registered Professional Photocopier	175.00
a. Fee is \$100.00 when person is also registered as process server	
b. A \$5,000.00 surety bond or cash deposit is required at time of filing certificate. ID Card [with photo supplied by registrant] will be provided by clerk.]	
Filing a certificate of registration or renewal certificate as a registered Legal Document Assistant or Unlawful Detainer Assistant.....	175.00
(A \$25,000.00 surety bond or cash deposit is required at time of filing certificate. Clerk will provide 1 ID Card)	
Fee for each additional ID Card issued.....	10.00
Bond filing fee for Process Server/Photocopier/LDA/UDA registrations.....	7.00
Recording bond with County Recorder (applies to Process Server/Photocopier/LDA/UDA bonds).....	See Recording Fees

FICTITIOUS BUSINESS NAME STATEMENTS

Filing and indexing a fictitious name statement or renewal, including any affidavit of publication and furnishing one certified copy of statement.	
a. the first name on the statement and the name of one registrant.....	25.00
b. for each additional business name on the statement [must be doing business at same location]	7.00
c. for each additional name on the statement	7.00
Filing and indexing a statement of abandonment of use of a fictitious business name, including any affidavit of publication.	15.00
Filing and indexing a statement of withdrawal from partnership operating under a fictitious business name, including any Affidavit of publication.....	15.00

CERTIFICATION AND CLERK COPY FEES

Certification of Public Official.....	7.00
Humane Officer Registration	5.00
Certificate of Authority – Dept. of Insurance (Free for government agencies)	3.50
Preparing photocopy of first document, per page.....	.50
Certifying a copy of paper on file in the Clerk’s Office	1.75
Certificate of Aliveness	7.00
Certificate of authority of Notary Public.....	7.00
Certificate of Acknowledgement	7.00
Processing fee of Translation Certification	10.00

ADMITTED SURETY INSURERS

Filing a power of attorney or revocation for an admitted surety insurer.	
a. One name	3.50

b. Additional names designated on the same power of attorney, each name. 2.25

MISCELLANEOUS

Marriage Ceremony 25.00
 Fish & Game Filing Fee – County Clerk Administrative fee (additional filing fees set by Calif. Fish & Wildlife) 50.00
 Returned Check Fee..... 25.00

MARRIAGE LICENSES

Issuing a marriage license 50.00
 Issuing a Confidential Marriage License..... 55.00
 "Deputy for a Day" authorization by the County Clerk to perform a marriage ceremony 50.00
 Issuing a duplicate marriage license and certificate of registry of marriage to the person solemnizing the marriage
 Where the original certificate was lost or destroyed after the marriage ceremony but before the filing with the
 County recorder. Affidavit must be filed with the County Clerk. 15.00

**SCHEDULE OF COUNTY REGISTRAR OF VOTER'S CHARGES IN MADERA COUNTY
 TELEPHONE [559] 675-7720**

ELECTION FEES

COPY FEES

Election Documents/Oaths, etc.50/page
 Campaign Disclosure Statements10/page
 Statements of Economic Interest10/page

 Printed Voter Lists (Candidate Rate)
 Alphabetical or Street Address50/1,000

 Printed Voter Lists (Non-Candidate Rate)
 Alphabetical or Street Address50/page

 Mailing Labels-Voters:
 Set-Up..... 40.00
 Per 1,000 Labels 10.00

 Voter List w/Vote History on CD:
 Set-Up Fee 40.00+
 Per 1,000 Records..... 1.00

 Voter List w/o Vote History on CD:
 Set-Up..... 40.00+
 Per 1,000 Records..... .30

 Vote by Mail Voter List:
 Hard Copy + \$.10 per page..... 10.00
 CD (flat fee-no record limit)..... 10.00

 Precinct/District File (PDF) on CD: 10.00

 Statement of the Vote:
 Hard Copy 20.00

 CD 15.00

 Unofficial Summary of Results 10.00

By Precinct..... (+ \$.50 per page)

ELECTIONS MISCELLANEOUS

Certified Copy of Voter Registration Card	1.50
Polling Place List	5.00
Candidate List by Office.....	5.00
Election Management/Set-Up:	200.00
Minimum Fee - database initialization, candidate filings, publications, etc.	
Statement of Qualifications.....	*Handbook
(* - Refer to Candidate Handbook)	
Filing Fee - State, County, Judicial Offices	*Handbook
(* - Refer to Candidate Handbook)	
Filing Fee Municipal Office	25.00
Notice of Intent to Circulate Petition: Review by Clerk	200.00
Fine Late Campaign Disclosure Statements	10.00
(Per day/ \$100 maximum)	
Fine Late Statement of Economic Interests	10.00
(Per day/\$100 maximum)	
Poll Worker Hourly Wage.....	10.50
(California minimum wage)	

MAPS

County/City Precincts (Large Scale)	5.00
Individual Precincts (8 1/2 x 11 paper)50

**SCHEDULE OF COUNTY RECORDER'S CHARGES IN MADERA COUNTY
TELEPHONE [559] 675-7724**

REGULAR RECORDING FEES

First Page (8 1/2" x 11")*	14.00
Additional page (8 1/2" x 11").....	3.00
Non Standard Form Size fee (applies to total page count of document)	3.00/page
Penalty print.....	1.00/page
Combined documents (Each Additional Title)*	14.00
Preliminary Change in Ownership Report (Fee Charged if not submitted with recording)	20.00
Additional Fee for Involuntary Liens	
First defendant (in addition to basic recording fee).....	6.00
Each additional defendant	6.00
Release State & County Tax Lien*	12.00
Notice & Release of Federal Tax Lien*.....	14.00
*Building Homes & Jobs Act fee (SB2) – applies to <u>all</u> documents unless exemption provided or \$225 maximum is met	75.00/title

DOCUMENTS REQUIRING ADDITIONAL INDEXING

Each additional reference indexed.....	1.00
Additional Names (Per group of 10 names or a fraction thereof).....	1.00

COPIES

First Page	3.00
Each Additional Page.....	1.00
Certification.....	2.00
Maps (Digital or 18 x 26 print) –	5.00/page

Maps (11x17 prints) 2.00/page

VITAL RECORDS, BIRTHS, DEATH & MARRIAGE

Birth 25.00
 Birth [Government Agency] 19.00
 Death 21.00
 Fetal Death 18.00
 Marriage/ Confidential 15.00
 Marriage/ Confidential [Governmental Agency] 11.00

FINANCING STATEMENTS - UCC

Recording Fee -- Standard Form (2 Pages or less)..... 10.00
 Non-Standard Form (3 Pages or more) 20.00

DOCUMENTARY TRANSFER TAX

..... \$1.10 per \$1,000

FILING FEES

Filing papers not to be recorded 5.00
 Filing of Maps
 First Page 9.00
 Each additional page..... 2.00
 20 Day Notice..... 40.00

SEARCHING RECORDS

VITAL RECORDS

Any search of the Files and Records performed by the Custodian of Records
 Birth..... 25.00
 Marriages..... 15.00
 Death 21.00

SALE OF OFFICIAL RECORDS/ GENERAL INDEXES & FEE SHEETS

Fictitious Business Name Statement List (per page)..... .50 each
 CD Rom Images..... 25.00/CD
 FTP Subscription 450.00/ Month